

**Minutes**

**KEOTA CITY COUNCIL**

**225 E. BROADWAY AVE.**

**February 20<sup>th</sup>, 2024**

**Meeting was called to order** at 7:01 pm by Mayor Cansler.

**Roll call:** Mayor Cansler, Councilmen Conrad and McDonald were present, with Councilman Burroughs attending by phone. Councilmen Bender and Greiner were absent. City employee present was Administrator Horras. Public present Karen Sypherd and Casey Jarmes from Sigourney New-Review.

**Consent Agenda:** A motion was made to approve Consent Agenda by Conrad, including Agenda, previous meeting minutes from October 16<sup>th</sup> Council Meeting - Budget review and payment of Bills. McDonald 2<sup>nd</sup> the motion, Burroughs in favor, and Bender & Greiner were absent.

**Bills Paid February 6<sup>th</sup> thru February 20<sup>th</sup>, 2024**

**Checks**

**Payroll:**

Hesling Trust Account	67,090.44
ALYCIA HORRAS	51.04
Carrico Aquatic Resources	11,893.79
COX SANITATION & RECYCLING INC	1,790.50
FARMERS CO OP ASSN	1,546.17
H&M FARM & HOME SUPPLY	78.80
Henderson Plumbing & Htg	192.96
HESLINGA, DIXON & HITE	40.00
Keota Community Club	2,000.00
MENARDS-Iowa City	588.96
MUNICIPAL SUPPLY INC	439.48
QUILL	76.47
USCELLULAR	127.89
US POSTAL SERVICE	200.00
WATER SOLUTIONS UNLIMITED	839.00
WELLMARK	2,645.03
WINDSTREAM	254.66
	<b>89,855.19</b>

Ashley R Greiner	37.86
Tonia Greiner	1,141.79
Micah Harmsen	1,857.79
Kevin L Slabaugh	1,783.79
Alycia A Horras	1,915.68
	<b>6,736.91</b>

**Public Forum: Nothing to report**

**Department Reports:**

**Public Works** –Harmsen reported that he did get an estimate back from Harris Boyz to take down the duct work in the basement of City Hall. He has a call in to Goodwins on their estimate that hasn't come back yet. Harmsen and Slabaugh did get all the demo work done and cleaned up at the older trailer down at the Green St property last week. There has been a problem with people dumping trash at the compost site lately. If it continues, we will either need to put the camera up or go to closing it after work hours. He reached out to Washington and this is what they have done in the past. Kevin is gone through Wednesday, Feb. 21<sup>st</sup> at IRWA Conference in Des Moines. Harmsen is planning on going to the IA Parks and Rec workshop for continuing ed classes for his CEU's for the certified pool operator license on April 29<sup>th</sup> in CR. The meter installation process has been slow but they are hoping to work on that more in the upcoming weeks.

**Water Plant** - We were to make our own quill and get it installed. We will be doing the caustic treatment the last week of February. The quarterly samples for gross alpha and combined radium have been collected and submitted. **Lagoons** - Unfortunately, another aerator head has blown off at the lagoons. We'll coordinate with Iowa Rural Water to get it fixed like the last one. I don't have a timeframe yet.

**Library** –There has been a great turnout for coffee club and quilting. The Princess Party is set for March 9<sup>th</sup> at 9am.

**Museum**- Meeting tomorrow at 6:30 to discuss Spring/Summer plans for the museum, depending on the basement work and timing.

**Clerk** – Horras shared that she and Councilman Conrad traveled to Osky last Friday for the closing on the 506 S Fulton St. property. She also delivered the signed purchase agreement for the 302 W Broadway Ave. property that the City will be purchasing next. Horras has begun work on a WCRF grant for Phase II of the Aquatic Center/Park addition project. This would encompass additional security lighting, a sound/PA system purchase, an AED system for the pool/park area, and funds to begin a new parking area in the recreation park area. Horras complete 5 more certifications from the MPI training program on Feb. 7<sup>th</sup> – 9<sup>th</sup>. Horras met with Lyle insurance to discuss the changes needed and cost of the additional insurance coverage of the properties that have been acquired as well as other items that have been discussed. Budget submission will be coming up with the entry for our Proposed Property Tax Hearing to be entered by March 5<sup>th</sup>. We are looking to have the Hearing on April 1<sup>st</sup> at 6:30pm.

**Resolutions and Ordinances:**

**RESOLUTION 2024-06** Approval of funds to Keota Community Club for Holiday Lighting upgrade - Motion to approve by Conrad, 2<sup>nd</sup> by Burroughs, McDonald in favor and Bender & Greiner absent.

**RESOLUTION 2024-07** Approval of Grant Submission to WCRF – Motion to approve by Conrad, 2<sup>nd</sup> by McDonald, Burroughs in favor and Bender & Greiner were absent.

**RESOLUTION 2024-08** Approval of Installation of Security Cameras for City Hall – Motion to approve this resolution if the current cameras that were previously purchased are still relevant and usable at this time, otherwise the resolution would be void. This motion was made by Burroughs, 2<sup>nd</sup> by McDonald, Conrad in favor and Bender & Greiner were absent.

**New Business:**

**Discussion/Possible Action** Dec. & Jan. Payroll/Benefit time for City Employees approved – Motion to approve by Conrad, 2<sup>nd</sup> by

Burroughs, McDonald in favor and Bender & Greiner were absent.

**Discussion/Possible Action** – DARE funding and moving this program to the school – Motion was made to ensure that all bills have been paid and that funds that were needed to be transferred back to the General Account has been done and then remaining funds to be made payable to Keota Community School for their further ownership of this program, was approved by Burroughs, 2<sup>nd</sup> by Conrad, McDonald in favor and Bender & Greiner were absent.

**Motion to table both 20AE agreement discussions that were on the agenda, due to Councilman Bender’s absence.** Motion made by Conrad, 2<sup>nd</sup> by Burroughs, McDonald in favor, and Bender & Greiner absent.

**Debate** – Burroughs shared that the Keota Unlimited group would like to look at designing and incorporating new way signage throughout town to give clear direction to various buildings/amenities throughout town such as the school, park, pool, library, etc. that are not on the main street through town. They would like to apply for a WCRF grant to assist with the payment for this signage, with Council’s go ahead. The councilmen agreed that this would be a great addition for our city and asked Councilman Burroughs to share this with the KU group.

**Motion to table both the potential side by side for City Employee usage and changes to insurance coverage with added assets, that were on the agenda, due to low Councilman attendance for this meeting.** Motion made by Conrad, 2<sup>nd</sup> by Burroughs, McDonald in favor, and Bender & Greiner absent.

**Mayor Comments:** Mayor Cansler wished out Eagle Boys basketball team best wishes on their playoff game that evening. Thank you to our organizations like Keota Unlimited and Keota Community Club for working around town and continuing to strive to better and grow our community.

**Adjournment:** Motion made to adjourn meeting by Burroughs, 2<sup>nd</sup> by McDonald, Conrad in favor and Bender & Greiner absent. Time 7:43pm.

**Next regular meeting, March 4<sup>th</sup>, 2024 at 7:00 pm.**

Attest:

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Mayor Anthony Cansler

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City Administrator Alycia A Horras